



# Minimum Program Standards

## **Candidates must meet the following requirements to become a Master Builder of South Carolina:**

Be a member in good standing of their local, state and national Home Builders Associations for at least two years

Have successfully completed at least three major construction projects within the past two years, to the satisfaction of the SCMB committee. *A major project is defined as the completion of a new home or any remodeling job consisting of multi-task improvements or the addition of living space. Successful completion means the issuance of a certificate of occupancy or the issuance of a final inspection in the case of remodeling.*

Be licensed under either the South Carolina Contractors Licensing Board or under the South Carolina Residential Builders Commission.

Derive their principle income from the building (or a related contracting) industry for a period of no less than five years.

Be sponsored by a South Carolina Master Builder member in good standing.

Offer at least a minimum written contract on all building and remodeling projects with approved arbitration and disclaimer clauses.

Issue at least a one-year written limited warranty on all newly constructed projects.

Carry South Carolina Workers' Compensation Insurance (submit annual certificates of all Workers' Compensation Insurance), and maintain Liability Insurance.

Submit references from:

- three customers
- three suppliers or subcontractors
- one financial institution

Complete 20 hours of initial training, twelve hours of which must be in the business management field and eight of which must be in the technical field of the home building industry. The candidate will have up to 36 consecutive months prior to the application date in which to have completed the initial 20 hours. NAHB designation courses (CGB or CGR) completed between January 2002 and December 2005 may be used toward the initial 20 hours.

Sign a SC Master Builder agreement indicating continued compliance with all minimum standards.

## **To maintain the SC Master Builder designation the candidate must:**

Complete a minimum of 10 hours of continuing education annually. Courses sponsored by the state or local HBAs and approved by the Education Committee or NAHB designation classes may be used towards the maintenance education requirements. Courses can be any combination of the business management and technical fields.